

De Nobili School F.R.I

Assignment: 5 (SEM-2), Sub: Computer Class: 4

Chapter: 6 (Microsoft PowerPoint)

Continue with your computer copy:

Q.1) What is a Slide layout? Explain. (Page No.65, Q.No.5)

Ans: A slide layout refers to the general arrangement of various components on the slide. It provides you with different ways to position your text, images and other graphic options.

Q.2) What do you understand by Slideshow? (Page No.65, Q.No.6)

Ans: Slide show is just like the pictures in a photo album. It displays all the slides in a presentation one by one on the screen.

To be done in the book itself:

Fill in the blanks: (Page No.64, Q. No. A)

1. Ans: Slides
2. Ans: views, ideas
3. Ans: open
4. Ans: F5
5. .pptx

State True or False (Page No.64, Q. No. B)

1. Ans: True
2. Ans: False
3. Ans: True
4. Ans: False
5. Ans: False

Multiple Choice Questions: (Page No.64-65, Q. No. D)

1. Ans: Title Slide
2. Ans: Click
3. Ans: Quick Access Toolbar
4. Ans: Slides Tab